



## Roebuck Fire District Local Board of Fire Control (LBoFC)

### Regular Meeting

2639 Stone Station Rd, Roebuck, SC 29376

January 14, 2025, at 5 pm

### Minutes in Blue

- **Call to Order** 1703 Hall
  - Roebuck Board of Fire Control**
  - Hal Hall Present
  - Tommy Bulman Present
  - Jamie Elam Present
  - Cliff Gaubert Present
  - Matt Henderson Present

Additional persons present: Rusty Smith, Jeff Bagwell, Brandon Crook, Ronita Garrett, Wayne Paige, and Richard Summer. Chief Eubanks joined online due to the influenza.
- **Introduction** 1704 Hall
  - Matt Henderson
    - Commissioner Henderson introduced himself to the group. Matt lives in the Roebuck Community off of Stone Station Rd. He is the CAD office manager for Spartanburg 911
- **Invocation** 1705 Bulman
- **Pledge of Allegiance** 1706 Hall
- **Approval of Minutes** 1707 Hall
  - November 12th, 2024
    - 1<sup>st</sup> motion by Elam to accept the minutes as written, 2<sup>nd</sup> by Gaubert. No further discussion. All in favor.
- **New Business** 1708 Hall
  - Received nominations and take desired action(s) to elect the Local Board of Fire Control officers for 2025.
    - Chair, Secretary and Treasurer
    - The board held discussion related to the officer positions and expectations. 1<sup>st</sup> motion made by Hall is elect Cliff Gaubert as Chair, Hal Hall as Secretary, and Tommy Bulman as Treasurer to serve within the roles until the first regular business meeting of 2026. 2<sup>nd</sup> by Gaubert. No additional discussion. All in favor.
  - Receive information and take desired action related to district impacts caused by the Winter Storm on January 10 – 11, 2025.
    - Chief Eubanks provided remarks related to the event. No large impacts were noted. The district utilized off-duty personnel to upstaff during the event.
- **Old Business** 1711 Hall
  - Receive information updates and take desired action related to the March 25, 2025, referendum.
    - Chief Eubanks provided an update on the upcoming referendum set for March 25, 2025. Legal public notice is set for January 17, 2025, in the Spartanburg Herald Journal. Referendum information will also be available on the district's website at [ssfire.org](http://ssfire.org). Chief Eubanks will continue to work with Pope Flynn Firm to create a FAQ sheet for information purposes for public distribution. Once completed the FAQ sheet will be added to the district's website.
  - Receive information updates and take desired action related to projects and anticipated expenses defined within the supplemental funding request as approved through the SC FY24/25 Appropriation Act.

- At 1728, Chief Smith provided a report related to the supplemental funding projects. Several projects are underway including the addition of an SCBA compressor and fill station to Arkwright station, the addition of diesel exhaust filtration system at Arkwright Station, remodeling and addition of a ADA community space on the main level of Croft Station, and the addition of 14 new SCBA for the fleet.
  - Receive information updates and take desired action related to district impacts caused by Hurricane Helene.
    - At 1745, Chief Smith provided a report to the board related to the expenses incurred during Hurricane Helene and the days following. Chief Smith has been working closely with FEMA to complete the needed paperwork and to provide supporting documentation to seek funds to offset our expenses. This process should close within a few weeks.
- **Fire Chief's Report**
  - Finance
    - Arthur State Bank (As of January 08<sup>th</sup>, 2025)  
\$3,136,558.08
      - Includes \$930,892 in Supplemental Funding from SC FY24/25 Appropriation Act
    - P&L vs Actual (As of January 09<sup>th</sup>, 2025)
      - Day 181 of 365
      - 49.59% of FY24/25
    - At 1759, Chief Eubanks discussed the district's financial position including review of the district's financial reporting for the period.
  - Administration
    - Chief Eubanks reported that the district has one vacancy within the operations division. The Fire Marshals office conducted 27 business inspections and reported 242 discrepancies during Nov/Dec 2024. No grants were received for the period.
  - Personnel Development
    - Chief Long reported that the district's personnel had engaged in 2,566 hours during the Nov/Dec 2024
  - Operations
    - Chief Eubanks reported that Squad 27 is out of service awaiting brake parts. Capt. Crook reported that during Nov/Dec 2024, the district was involved in 15 community events and came in contact with 326 individuals.
- **Adjournment** 1831 Hall
  - 1st motion to adjourn by Gaubert, 2<sup>nd</sup> by Elam. No discussion. All in favor.

**Important Date(s):**

- **SSFD Budget Workshop – February 22, 2025, at 08:30 am – Roebuck Community Fire Station**
- **Regular Business Meeting – March 11<sup>th</sup>, 2025, at 5:00 pm – Arkwright Community Fire Station**